**College of Agriculture and Natural Resources**

**College Advisory Council** meeting minutes

**January 12, 2024**

**3:30 – 5:00 PM**

**Attendance**: Ajit Srivastava (BAE), Jason Rowntree(ANS), Euihark Lee(SoP), Satish Joshi(AFRE), Scott Loveridge, **Haddish Melakeberhan ( Absent-HORT)** Runsheng Yin(FOR), Alonda Johnson (grad), Jennifer Fenton(FSHN), Mohamed El-Gafy (SPDC), Emily Holm(PSM), Grace Whipple (UG rep), Henry Chung(ENT), Matt Raven(Chair CSUS), **Gerald Urquhart (absent- FW)**, Rose Stwart ( SAC), Jennifer Weichel(Extn), Henry Chung (ENT), Kelly Millenbah (Dean)

1. Matt Raven (Chair) called meeting to order at 3.30 pm

2. Introductions were made.

3. The agenda was approved

4. Minutes of Dec 8, 2023 Meeting were approved by consensus.

5. Dean’s Update – Dean Kelly Millenbah (Information item)

* Happy new year
* Upcoming Events-
	+ All faculty and staff webinar, Administrator Webinar (also seek feedback
	+ CANR Award ceremony
	+ CANR internal award ceremony
* Had good conversation with President Elect and he will be meeting with each college, and traveling around MI.
* Welcome to Mia Farrell (Associate Dean DEI)
* Kellog Chair search moving forward

6. Assistant Dean for Faculty Affairs and Development Update - Scott Loveridge. (Information item)

* RPT process- abstentions are interpreted as ‘No’votes. Even if there are no votes, they should provide rationale. Please convey to units that everyone votes. Would like to invite CAC to create a sub-committee to streamline process/bylaws. [e.g. some depts need physical attendance at meeting]
* Scott Loveridge, Emily, Ajit will be the sub-committee.

Old business

7. Annual Meeting Sub-Committee Report (Information item)

* Will discuss with Richie for venue and logistics

8. CANR Elections (Information item)

* Nomination request should be coming out soon.
* Matt requested units to nominate actively.

9. Service Percentages Sub-Committee Report (Information item)

* Satish- A draft proposal will be shared before next meeting.
* Ajit- on RPT packages showed a lot of heterogeneity with/without service appointment.

New Business

10. Domestic Study Away Surcharge (Information item) – Runsheng Yin

* University consolidated domestic study programs and charges $130/person surcharge to student. Would like removal or flexibility. [Ajit] More facts needed. [Scott L- invite Study abroad people to CAC. <https://educationabroad.isp.msu.edu/domestic-study-away/>
* Matt to invite someone from Study abroad program for next meeting

Next meeting is CANR CAC Meeting, February 9, 2024 at 3:30 PM

11. Adjourned at 4.16 PM.